**Bank House Chambers**

**Pupillage Application Form**

Completed forms should be returned alongside the Equality and Diversity Form to Miss Bedworth: [c.bedworth@bankhousechambers.co.uk](mailto:c.bedworth@bankhousechambers.co.uk)

Please note that by submitting the form, you confirm that the information given is correct and that you give permission for Bank House Chambers to contact any referees listed in support of my application for pupillage. In the event of any dishonesty discovered on the form, this may result in a referral to the Bar Standards Board.

Answers to all questions need not be based in “legal” experience unless specified.

For the purposes of ensuring fairness in the application process, please answer the following questions. They will not inform the progress or assessment of your application:

Please confirm whether you have any personal connection with any member of Chambers

Yes/no

If yes, details:

Please confirm whether you require any specific adjustments in respect of you attending interview:

Yes/no

Details:

**Pupillage Application Form**

1. **Personal Information**

|  |  |
| --- | --- |
| **Dr/Miss/Mr/Mrs/Ms/Mx** | |
| **Full Name** |  |
| **Address** |  |
| **Mobile Tel. Number** |  |
| **Email** |  |
| **Inn** |  |
| **(Proposed) date of Call** |  |
|  |  |

1. **Education History**

Please detail your educational background from undergraduate level onwards; this should include any Law Conversion Course in the event you have not completed a qualifying LLB or LLM

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| --- | --- |
| **Qualification title** |  |
| **Grade** |  |
| **Date passed** |  |

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| --- | --- |
| **Qualification title** |  |
| **Grade** |  |
| **Date passed** |  |

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| **Qualification title** |  |
| **Grade** |  |
| **Date passed** |  |

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| **Qualification title** |  |
| **Grade** |  |
| **Date passed** |  |

1. **Extenuating Circumstances and other disclosure**

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| --- | --- |
| Extenuating Circumstances |  |

1. **Bar Course Details**

Please give details of your Bar Course qualification

In the event that you have not yet completed the Bar Course, please input details of all results obtained thus far in the “grade obtained” box, otherwise

|  |  |
| --- | --- |
| **Institution** |  |
| **Grade obtained** |  |
| **Dates from and to** |  |

1. **Scholarships, Awards & Prizes**

Please provide details of any scholarships, awards or prizes

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| --- | --- | --- |
| **Dates** | **Award, scholarship or prize** | **Any further details** |
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1. **Legal work experience**

Please complete chronologically, including any relevant legal experience such as paid employment, mini-pupillages, marshalling, mooting, and pro bono work. You should include details of what you learned and any skills or experience gained

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| --- | --- | --- | --- |
| **Dates** | **Organisation name** | **Your role** | **Further details** |
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1. **Other work experience or voluntary work**

Please complete chronologically. You should include details of what you learned and any skills or experience gained which are relevant to your application

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| --- | --- | --- | --- |
| **Dates** | **Organisation name** | **Your role** | **Further details** |
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1. **Additional skills, hobbies and interests** (maximum 300 words)

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1. **Reason(s) for applying to Bank House Chambers, Sheffield** (maximum 300 words)

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1. **Please give us an example of a time when you got something wrong or made a mistake; and tell us what you did about it** (maximum 300 words)

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1. **Where do you see yourself in 20 years? How do you propose to get there?** (maximum 200 words)

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1. **Referee details**

Please provide details of two referees in support of your application, further details will be sought in the event of a successful application

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| --- | --- |
| **Name** |  |
| **Position** |  |

|  |  |
| --- | --- |
| **Name** |  |
| **Position** |  |

**Applications to Chambers will be treated in the strictest of confidence and will be acknowledged as soon as practicable. Please note that all application will be anonymised to ensure fairness and all personal details submitted will be kept for recording purposes only.**

**Applications are held on file for three years post-application and then will be disposed accordingly. For further details please refer to our Pupillage Policy documented on our website.**